

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
MINUTES OF REGULAR COUNCIL MEETING – AUGUST 29, 2022 AT 7:00 P.M.  
HYBRID WITH COUNCIL IN PERSON AND OTHERS VIA WEB CONFERENCING**

**Members Present:**

**Mayor: Andrew Lennox  
Councillors: Sherry Burke  
Lisa Hern  
Steve McCabe  
Dan Yake**

**Staff Present:**

**Interim Chief Administrative Officer/Chief Building Official: Darren Jones  
Interim Chief Administrative Officer/Director of Operations: Matthew Aston  
Director of Legislative Services/Clerk: Karren Wallace  
Deputy Clerk: Catherine Conrad  
Director of Finance: Farhad Hossain  
Human Resources Manager: Amy Tollefson  
Interim Manager Programming & Community Engagement: Mandy Jones  
Incoming Chief Administrative Officer: Brooke Lambert  
Senior Planner: Matthieu Daoust**

**CALLING TO ORDER**

Mayor Lennox called the meeting to order

**ADOPTION OF THE AGENDA**

RESOLUTION: 2022-279

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Agenda for the August 29, 2022 Regular Meeting of Council be accepted and passed.

CARRIED

**DISCLOSURE OF PECUNIARY INTEREST**

Councillor Burke declared an indirect pecuniary interest with "Item 2d under the heading Items for Consideration – Planning - Report DC 2022-032, Consent Application B97-22 Eleanor Rundle (Lot Line Adjustment) B97-22 known as Part Lot 3, Concession 12 in the former Township of Arthur, Eleanor Rundle as Appendix A was prepared by her place of employment.

**PRESENTATIONS**

Chief Administrative Officer announcement – Media Release, July 26, 2022

Mayor Lennox introduced Incoming CAO Brooke Lambert and welcomed her to Wellington North.

**RECESS TO MOVE INTO PUBLIC MEETING**

RESOLUTION: 2022-280

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North recess the August 29, 2022 Regular Meeting of Council for the purpose of holding a Public Meeting under the Planning Act:

- Green Energy Dispensary Inc., Minor Variance
- Parkbridge Lifestyles Communities Inc., Zoning By-law Amendment

CARRIED

### **RESUME REGULAR MEETING OF COUNCIL**

RESOLUTION: 2022-281

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North resume the August 29, 2022 Regular Meeting of Council at 7:35 p.m.

CARRIED

### **PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING**

- a. By-law Number 097-22 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North. (Lot 11, Concession 6, municipally known as 7445 Sideroad 5 East, Parkbridge Lifestyles Communities Inc.)

RESOLUTION: 2022-282

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 097-22 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (Lot 11, Concession 6, municipally known as 7445 Sideroad 5 East, Parkbridge Lifestyles Communities Inc.)

CARRIED

### **ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING**

1. Regular Meeting of Council, July 25, 2022
2. Public Meeting, July 25, 2022

RESOLUTION: 2022-283

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the minutes of the Regular Meeting of Council and the Public Meeting held on July 25, 2022 be adopted as circulated.

CARRIED

### **BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL**

1. Mount Forest Pool Replacement
  - Report CAO 2022-003 Mount Forest Pool Replacement

Discussion of this item took place with Items for Consideration, Operations, 6b. Report OPS 2022-021 being a report on the conceptual design for the new Mount Forest Outdoor Pool and Aquatics Centre.

**IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

1c, 2a, 2d, 2e, 3a, 6b

**ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

RESOLUTION: 2022-284

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT all items listed under Items For Consideration on the August 29, 2022 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Saugeen Valley Conservation Authority, Authority Meeting held on May 19, 2022.

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Valley Conservation Authority General Membership Meeting #5-22 held on May 18, 2022 and Meeting #6-22 held on June 15, 2022.

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Valley Conservation Authority General Membership Meeting #5-22 held on May 18, 2022 and Meeting #6-22 held on June 15, 2022.

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2022-030 being a report on Consent Application (Severance) B94-22 known as Lot 72, Crown Survey in the Village of Arthur;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B94-22 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- THAT the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication consistent with By-Law 011-22;
- THAT driveway access can be provided to the severed and retained lands to the satisfaction of the local municipality;
- THAT servicing is available for the severed and retained lands to the satisfaction of the local municipality;
- THAT the owner confirms the location and condition of the existing sanitary laterals to the property using CCTV;
- THAT zoning compliance be achieved to the satisfaction of the Township;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2022-031 being a report on Consent Application (Severance) B95-22 known as Lot 72, Crown Survey in the Village of Arthur;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B95-22 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- THAT the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication consistent with By-Law 011-22;
- THAT driveway access can be provided to the severed and retained lands to the satisfaction of the local municipality;
- THAT servicing is available for the severed and retained lands to the satisfaction of the local municipality;
- THAT the owner confirms the location and condition of the existing sanitary laterals to the property using CCTV;
- THAT zoning compliance be achieved to the satisfaction of the Township;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2022-033, 5053745 Ontario Inc., Draft Plan of Subdivision Agreement, Part Park Lot 4, South Side of Durham Street and East Side of Main Street, Plan of the Town being Part 1 61R 22218; Township of Wellington North;

AND FURTHER THAT Council authorize the Mayor and Clerk to sign the by-law to enter into the agreement in the form, or substantially the same form as the draft Agreement.

THAT the Council of the Corporation of the Township of Wellington North receive the correspondence from Ray, D. Kirtz, P.Eng, Triton Engineering Services Limited, regarding London Road Development, Phase 2, Mount Forest, Preliminary Acceptance, Stage III Municipal Services, File: A5520A;

AND FURTHER THAT Preliminary Acceptance be granted for Stage III municipal services for London Road Development Phase 2, Mount Forest, effective August 18, 2022.

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2022-25 being a report on the Wellington North Volunteer Engagement Program;

AND FURTHER THAT Council approves the attached Press Release and invites all Volunteers and Newcomers in our community to join us on Friday September 23rd,

2022, from 11:00am - 1:00pm at the Mount Forest & District Sports Complex for a Volunteer & Newcomer Celebration.

THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated August 22, 2022

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2022- 019 being a report on a lot line adjustment at 206 Industrial Drive; AND FURTHER THAT Council direct staff to have a survey prepared of the proposed lot line adjustment;

AND FURTHER THAT Council direct the Township Solicitor to draft the necessary documentation;

AND FURTHER THAT Council authorize the survey and legal fees for both the Township and the owner of 206 Industrial Drive be paid from the roads and recreation consulting engineering operating accounts;

AND FURTHER THAT the Mayor and the Clerk are hereby authorized and directed to take such action and authorize such documents that are necessary or advisable to carry out the terms of the purchase.

THAT the Council of the Corporation of the Township of Wellington North receive for information the PIN, The People and Information Network, media release dated August 2, 2022 regarding Volunteerism and Nonprofit Leadership in Guelph Wellington, PIN – The People and Information Network now operates fully remote.

THAT the Council of the Corporation of the Township of Wellington North receive for information correspondence from Matt Pearson, Chair, Source Protection Committee, Ausable Bayfield Maitland Valley Source Protection Region, dated August 18, 2022, regarding Notice of Pre-consultation of Source Protection Plans.

CARRIED

#### **CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION**

RESOLUTION: 2022-285

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Wellington North Cultural Roundtable meeting held on August 18, 2022.

CARRIED

RESOLUTION: 2022-286

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2022-029 being a report on Consent Application (Severance) B93-22 known as Lot 72, Crown Survey in the Village of Arthur;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B93-22 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- THAT the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication consistent with By-Law 011-22;
- THAT driveway access can be provided to the severed and retained lands to the satisfaction of the local municipality;
- THAT servicing is available for the severed and retained lands to the satisfaction of the local municipality;
- THAT the owner confirms the location and condition of the existing sanitary laterals to the property using CCTV;
- THAT zoning compliance be achieved to the satisfaction of the Township;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

CARRIED

Councillor Burke removed herself from the meeting by shutting off her camera and muting her microphone as she had previously declared an indirect pecuniary interest with Report DC 2022-032 being a report on Consent Application (Lot Line Adjustment) B97-22 known as Part Lot 3, Concession 12 in the former Township of Arthur, Eleanor Rundle as Appendix A was prepared by her place of employment.

RESOLUTION: 2022-287

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2022-032 being a report on Consent Application (Lot Line Adjustment) B97-22 known as Part Lot 3, Concession 12 in the former Township of Arthur;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B97-22 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;

- THAT the Owner enter into an agreement apportioning any future maintenance costs on any municipal drain impacted by the application, and the owner shall provide a \$500.00 deposit to cover the cost of the re-apportionment if it is determined there are municipal drains impacted by the application and a \$250.00 fee for the Drainage Superintendent's review of the application to determine status of any drain;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

CARRIED

Councillor Burke returned to the meeting.

RESOLUTION: 2022-288

Moved: Councillor

Seconded: Councillor

THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report prepared by Assavari Jadhav, Junior Planner, and Matthieu Daoust, Planner, County of Wellington, dated August 24, 2022, regarding Cachet Developments (Arthur) Inc., Arthur, Removal of Holding (H) Provision.

CARRIED

RESOLUTION: 2022-289

Moved: Councillor Yake

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2022-09 being the Building Permit Review for the period ending July 31st, 2022.

CARRIED

RESOLUTION: 2022-290

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2022-021 being a report on the conceptual design for the new Mount Forest Outdoor Pool and Aquatics Centre;

AND FURTHER THAT the Council approve the conceptual design for the new Mount Forest Outdoor Pool and Aquatics Centre as shown in Schedule A.

CARRIED

Staff were directed to investigate professional fundraiser options and report back to Council.

The Director of Operations noted the conceptual design is a scaled backed version of concept number three, presented at the March 23, 2022 open public meeting, and which was the preferred design outlined in the survey circulated to the public in the spring of 2022. Enhancements were included in the concept presented in March, however, the survey also provided an idea of what other options and most preferred enhancements are wanted.

Once a conceptual design is endorsed by Council, costs can be determined after which preferred enhancements can be added in and costed for the Ad-Hoc Aquatics Committee fundraising purposes.

It was noted that the survey results indicated the focus would be on youth related activities and swimming safety.

Council requested a copy of the list that was circulated earlier in the year, showing the enhancements and cost of each.

It was noted that the problem faced is it is not feasible to construct a new pool based on tax payer dollars. Consideration was given at the August 23, 2022 meeting of the Ad-Hoc Aquatics Committee meeting to hiring a professional fundraiser.

### **NOTICE OF MOTION**

No notice of motion tabled.

### **COMMUNITY GROUP MEETING PROGRAM REPORT**

Councillor Yake (Ward 1):

- Mount Forest Archives have put together a tremendous display of significant women that have done various things throughout our community over the years

Councillor Hern (Ward 3):

- Arthur Chamber of Commerce will meet in September. The AGM will be held on October 19<sup>th</sup>.
- MF Chamber recent meeting focused on a debrief of fireworks festival, which went very well. They are still planning the Wellington North Home Expo in 2023

Councillor McCabe (Ward 4):

- Arthur 150 Volunteer Appreciation Night will be held on August 30, 2022 from 5:00 p.m. to 6:30 p.m. at the Arthur Optimist Pavilion.

Mayor Lennox:

- Jim Klujber, CEO/President of Wellington North Power Inc. has given notice of his resignation. Mayor Lennox thanked him for his work and wished him well.

### **BY-LAWS**

- a. By-law Number 090-22 being a by-law to authorize the execution of the Winter Maintenance Agreement between Integrated Maintenance and Operations Service Inc. operating under the name of "Owen Sound Highway Maintenance Limited" (IMOS) and the Corporation of the Township of Wellington North
- b. By-law Number 091-22 being a by-law to provide for actual cost to provide for a drainage works in the Township of Wellington North in the County of Wellington, known as Wayne Cole Drainage Works (Arthur)
- c. By-law Number 092-22 being a by-law to provide for actual cost to provide for a drainage works in the Township of Wellington North in the County of Wellington, known as Brandy Creek Drainage Works (Peel)
- d. By-law Number 093-22 being a by-law to amend By-law 101-18 being a by-law of the Corporation of the Township of Wellington North to provide for drainage



works in the Township of Wellington North known as West Luther Drain 19 (Brubacher) Improvement Drain

- e. By-law Number 094-22 being a by-law to appoint a Chief Administrative Officer for the Corporation of the Township of Wellington North
- f. By-law Number 095-22 being a by-law to repeal By-law 056-22 being a by-law to appoint an Acting Chief Administrative Officer for the Corporation of the Township of Wellington North
- g. By-law Number 096-22 being a by-law to repeal By-law 057-22 being a by-law to appoint an Acting Chief Administrative Officer for the Corporation of the Township of Wellington North
- h. By-law Number 098-22 being a by-law to amend By-law 016-21 being a by-law to establish fees and charges for recreation services provided by the municipality
- i. By-law Number 099-22 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North (Cachet Developments (Arthur) Inc.)
- j. By-law Number 100-22 being a by-law to authorize a Subdivision Agreement (5053745 Ontario Inc. (Wilson))

RESOLUTION: 2022-291

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT By-law Number 90-22, 91-22, 92-22, 93-22, 94-22, 95-22, 96-22, 98-22, 99-22 and 100-22 be read a First, Second and Third time and enacted.

CARRIED

## **CULTURAL MOMENT**

- Celebrating the Arthur Poppy Project

The image of red poppies is a powerful symbol for all Canadians and maybe even more for Arthur, Canada's Most Patriotic Village, Arthur. In 2021, an invitation went out to local churches from St. James Anglican Church in Elora from their knitting group to either crochet or knit poppies. Bonny McDougall from our WN Cultural Roundtable was home, as were most people and needing something to occupy her time started crocheting poppies. Red and black yarn was already in her collection, so the crocheting began and by the end of September when the group in Elora stopped receiving them 138 poppies had been crocheted.

While some people may have stopped at 138, Bonny continued crocheting poppies with a plan. Knowing that 2022 would be the 150<sup>th</sup> Anniversary of the Village of Arthur, she decided to spearhead a similar poppy project. A community rich with a variety of artisans and resourceful people, she felt this would be a project that was viable for our village.

The Arthur 150 committee and Royal Canadian Legion, Branch 226, Arthur also gave permission to use the Legion and Cenotaph with the goal to have a display ready for

the July 1<sup>st</sup> weekend. Bonny and Angie Duffield made trips twice a week to the pickup spot as the bin was overflowing, 7 packages of netting, 7 feet wide by 21 feet long, along with the task of attaching the poppies to the net so they could be displayed during the Arthur 150<sup>th</sup> celebrations.

The intent is to also bring the poppies back out for two weeks in November. They are very eye-catching, beautiful shades of red and we can never do enough to remember those veterans who have given us peace and freedom.

Submitted by Bonny McDougall, Wellington North Cultural Roundtable

### **CONFIRMING BY-LAW**

RESOLUTION: 2022-292

Moved: Councillor Hern

Seconded: Councillor Burke

THAT By-law Number 101-22 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on August 29, 2022 be read a First, Second and Third time and enacted.

CARRIED

### **ADJOURNMENT**

RESOLUTION: 2022-293

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Regular Council meeting of August 29, 2022 be adjourned at 8:27 p.m.

CARRIED

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**MAYOR**

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**CLERK**